

SIE Scholarships 2024 - Worksheet for use by sponsoring Clubs and their candidate

Clubs and candidates are encouraged to use this worksheet to collect and prepare the information necessary to submit the Scholarship Application online in the Members' Area of the SIE website:

www.soroptimisteurope.org

Please note that the worksheet is provided only as a preparation tool and that only applications properly submitted online will be considered. For ease of use, sections are numbered as in the on-line Application Form.

For more information, please see SIE Scholarship Funds Statutes.

Important note: Please fill in each and every rubric! Do NOT leave blank fields.

SIE Scholarship or Dr. Suzanne Noël Scholarship	
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1. Structure

(Union or Single Club)	Name of Club /Single Club
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2. Applicant's Status

Soroptimist _____	Starting year as a Soroptimist _____
Non-Soroptimist _____	
What is your connection to the club presenting you? _____	

3. Personal Data

Name in full: (Family name, First name)	
Marital Status:	
Date of birth:	
Children (number):	
Place of birth (Country):	
Place of residence (Country):	
Nationality:	
Permanent Address:	
Telephone/Mobile:	E-mail:

4. Purpose of Scholarship requested

SIE Scholarship <input type="checkbox"/> 1. Supporting women in profession undertaking <u>continuing education</u> within their present chosen profession/vocation; regardless of educational level or discipline. <input type="checkbox"/> 2. Supporting women in profession undertaking a pending <u>career change</u> ; regardless of educational level or discipline. <input type="checkbox"/> 3. Supporting <u>women from developing countries with an existing SIE Club</u> , towards professional and/or vocational training. <input type="checkbox"/> Dr. Suzanne Noël Scholarship (even years only) Financial help to a female doctor willing to perfect her knowledge and experiences regarding <u>plastic and reconstructive surgery</u> . NOTE: Preference might be given to professions and vocations in non-traditional fields for women (e.g. STEM) and to candidates attending the last year of their studies or training courses.
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5. CURRICULUM VITAE				
Present occupation or employment				
Job Title		Starting Date:		
<input type="checkbox"/> Full-time		<input type="checkbox"/> Part-time		
Previous employments (last or 3 most relevant)				
Job title	Employer	Full-time	Part-time	Dates (mm/yy) start - finish
		<input type="checkbox"/>	<input type="checkbox"/>	-
		<input type="checkbox"/>	<input type="checkbox"/>	-
		<input type="checkbox"/>	<input type="checkbox"/>	-
Educational, professional / technical or other qualifications (degrees, diplomas, certificates, licenses, etc. where and when received) - no more than the 3 most relevant				
Qualification	Where received (Institute and Country)	Date (mm/yy) - latest first		
Other information (e.g. prizes, grants, articles, exhibitions)				
Languages spoken, only if relevant concerning this application (indicate proficiency):				

6. Programme of study or training for which the scholarship is requested	
Study Programme/training:	
Establishment/Institution where studies would/will be undertaken:	
Name:	
Address (+ Country):	
Website:	
Has the candidate been admitted: <input type="checkbox"/> Yes (add document of acceptance) <input type="checkbox"/> No If not, please arrange for document of acceptance to be submitted no later than end of March 2024 to the Chairperson of the SIE Scholarship and Mentoring Committee	
Start of studies:	End of studies:
<i>(give proof of ongoing studies/training)</i>	
Period to be covered by the SIE scholarship/grant (maximum one year: 1 st October 2024 - 30 th September 2025) (attach a proof of registration to the on-going studies)	
/ to / (mm/yy - mm/yy)	
Impact of study programme or training on you. How you expect to use the newly gained experience and/or knowledge to benefit society. (short summary of 8-10 lines)	

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7. Budget of the Study Programme/Training	
Total costs of the studies/training, in Euros, for the period to be covered by the SIE scholarship	
<input type="checkbox"/> Registration fees - (add document confirming the amount)	€
<input type="checkbox"/> Tuition fees - (add document confirming the amount)	€
<input type="checkbox"/> Housing, living expenses	€
<input type="checkbox"/> Books, software, paper	€
<input type="checkbox"/> Health and Insurance	€
<input type="checkbox"/> Other costs (please detail)	€
Total costs	€
NOTE- Costs which are not accepted: Hardware (computer etc.) Travel costs between countries	
Amount requested? (no more than 15 000 Euros)	€
If you need more than the maximum amount of the Soroptimist scholarship/grant to carry out your programme, how will you cover these costs?	
Do you get other scholarships/grants?	
Period covered	- (mm/yy - mm/yy)
Amount	Euros

8. Necessary documents
Documents to be provided by the Applicant
<ol style="list-style-type: none"> 1. Candidate's engagement letter (template provided in the SIE/sponsoring club mailing) 2. Candidate's motivation letter 3. Letter from the Club President who presents the Candidate 4. Letter of recommendation from a Soroptimist member (if the Candidate is not a Soroptimist) 5. Recommendation by a professional person who knows the Candidate 6. Document attesting that the Candidate is admitted to the studies she asks the grant for 7. Document attesting the ongoing studies 8. The expected budget for the studies or project to be completed 9. (Dr Suzanne Noël grants only) Recommendation by a plastic surgeon member of the Association of Plastic and/or Reconstructive Surgery 10. Passport-sized photo of the candidate 11. Endorsement by the Union or Single Club (signed by the Single Club President or the Club and Union Presidents)
<i>All documents and certificates in languages other than English or French must be accompanied by a translation into English or French.</i>